



NOTICE TO ALL UDSM STAFF

The University kindly reminds all staff of the importance of maintaining good security practices within offices and workspaces across all units.

Staff are encouraged to ensure that offices are properly secured at all times, particularly when stepping out, even briefly. Keeping offices locked when unattended helps protect personal belongings as well as University property.

Staff are also advised to promptly report any unusual or suspicious activities to the nearest security officer, the police desk, or their respective unit leadership so that appropriate action can be taken.

Your cooperation is highly appreciated in helping to maintain a safe, orderly, and supportive working environment for everyone.

For assistance, please contact the Auxiliary Police through **0737 777 044** or **0788 942 098**.

Communication and Marketing Unit
26th January 2026