

# UNIVERSITY OF DAR ES SALAAM



## PROCEDURES FOR REQUESTING CHANGE OF DEGREE PROGRAMME FOR 2022/2023 ACADEMIC YEAR

First-year students who wish to change their degree programmes are informed that applications will be open from **31<sup>st</sup> October 2022** to **5<sup>th</sup> November 2022**.

### CONDITIONS FOR PROGRAMME CHANGE

1. Applicants must have **completed registration** and payment of all the relevant dues to the University (*Applications from students who have **NOT PAID** their Tuition Fee **SHALL NOT** be processed*);
2. Applicants shall have entry points equal to or higher than the cut-off point of the programme for which transfer is being sought. Successful applications will further depend on available slots in the requested programme; and
3. All **applications** shall be done **online only**, at: <https://aris3.udsm.ac.tz/>.
  - a) *Login to your ARIS3 account and select “My Programme Transfer” icon;*
  - b) *On the right hand panel, click on “Desired Programme” to select the Programme you wish to transfer to; and*
  - c) *Enter the reason for transfer and click on “Apply Transfer” to complete the application process.*

  
Prof. Nelson Boniface

Director of Undergraduate Studies

31<sup>st</sup> October 2022

cc: DVC - Academic