

# UNIVERSITY OF DAR ES SALAAM



## VACANCIES (RE – ADVERTISEMENT)

The University of Dar es Salaam invites applications from suitably qualified Tanzanians to be considered for immediate employment to fill the following academic vacant posts:

### COLLEGE OF AGRICULTURE AND FOOD TECHNOLOGY (CoAF)

#### DEPARTMENT OF AGRICULTURAL ECONOMICS AND BUSINESS

#### **1.1 Tutorial Assistant (Natural Resources and Environmental Economics)–2 posts**

##### **1.1.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

##### **1.1.2 Qualification and Experience**

Bachelor of Science in Agricultural and Natural Resource Economics and Business

##### **1.1.3 Remuneration**

Salary Scale: PUTS 1.1

#### **1.2 Tutorial Assistant (Geospatial (GIS and GPS) Technologies) – 1 post**

##### **1.2.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

##### **1.2.2 Qualification and Experience**

Bachelor of Science in Agricultural and Natural Resource Economics and Business or  
Bachelor of Science in Geographical Information Systems and Remote Sensing

##### **1.2.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT: AGRICULTURAL ENGINEERING**

### **1.3 Assistant Lecturer (Bioprocess and Post-Harvest Engineering) – 1 post**

#### **1.3.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.3.2 Qualification and Experience**

Master of Science and Bachelor of Science in Bioprocess and Post-Harvest Engineering or Agricultural Engineering

#### **1.3.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.4 Assistant Lecturer (Agricultural Engineering) – 1 post**

#### **1.4.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.4.2 Qualification and Experience**

Master of Science and Bachelor of Science in Agricultural Engineering and Mechanization or Agricultural Engineering.

#### **1.4.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.5 Tutorial Assistant - (Agricultural Engineering) – 2 posts**

#### **1.5.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures/seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.5.2 Qualification and Experience**

Bachelor of Science in Agricultural Engineering and Mechanization or Agricultural Engineering.

### **1.5.3 Remuneration**

Salary Scale: PUTS 1.2

## **DEPARTMENT OF ANIMAL SCIENCE AND VETERINARY MEDICINE**

### **1.6 Assistant Lecturer (Animal Science) – 4 posts**

#### **1.6.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.6.2 Qualification and Experience**

Master of Science in Animal Science or Animal Production or Veterinary Medicine and Bachelor of Science in Animal Science or Animal Production or Animal Genetics and Breeding or Veterinary Medicine.

### **1.6.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF CROP SCIENCE AND BEEKEEPING TECHNOLOGY**

### **1.7 Tutorial Assistant (Crop Science and Technology) – 1 post**

#### **1.7.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.7.2 Qualification and Experience**

Bachelor of Science in Applied Agricultural Extension, Bachelor of Science in Agricultural Education and Extension, Bachelor of Science in Agricultural Extension Education, BSc. in Crop Science and Technology, Bachelor of Crop Production and Management, Bachelor of Science in Horticulture, Bachelor of Science in Agriculture General, or BSc. in any other plant related fields. Candidates with ICT knowledge will be given priority.

### **1.7.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY**

### **1.8 Tutorial Assistant (Food Chemistry) - 1 post**

#### **1.8.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;

- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.8.2 Qualification and Experience**

Bachelor of Science in Food Science and Technology.

### **1.8.3 Remuneration**

Salary Scale: PUTS 1.2

## **COLLEGE OF ENGINEERING AND TECHNOLOGY (CoET)**

### **DEPARTMENT OF CHEMICAL AND PROCESS ENGINEERING**

#### **1.9 Tutorial Assistant (Chemical and Process Engineering) - 2 posts**

##### **1.9.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

##### **1.9.2 Qualification and Experience**

Bachelor of Science in Chemical and/or Process Engineering

##### **1.9.3 Remuneration**

Salary Scale: PUTS 1.2

### **DEPARTMENT OF ELECTRICAL ENGINEERING**

#### **1.10 Tutorial Assistant (Electrical Engineering) - 1 post**

##### **1.10.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

##### **1.10.2 Qualification and Experience**

Bachelor of Science in Electrical Engineering. Candidates with majors in Power Systems, High Voltage Engineering, Power Electronics or Electrical Machines & drive will be given priority.

##### **1.10.3 Remuneration**

Salary Scale: PUTS 1.2

## **DEPARTMENT OF MECHANICAL AND INDUSTRIAL ENGINEERING (MIE)**

### **1.11 Assistant Lecturer (Mechanical Engineering) – 1 post**

#### **1.11.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.11.2 Qualification and Experience**

Master of Science in Engineering Management or Masters in Industrial Management and Bachelor of Science in Mechanical or Bachelor of Science in Industrial Engineering

#### **1.11.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.12 Assistant Lecturer (Energy Engineering) – 1 post**

#### **1.12.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.12.2 Qualification and Experience**

Master of Science in Energy Engineering or related and Bachelor of Science in Mechanical or Bachelor of Science in Industrial Engineering

#### **1.12.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.13 Tutorial Assistant (Mechanical Engineering) - 1 post**

#### **1.13.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;

- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.13.2 Qualification and Experience**

Bachelor of Science in Mechanical Engineering.

### **1.13.3 Remuneration**

Salary Scale: PUTS 1.2

## **1.14 Tutorial Assistant (Industrial Engineering) - 1 post**

### **1.14.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.14.2 Qualification and Experience**

Bachelor of Science in Industrial Engineering.

### **1.14.3 Remuneration**

Salary Scale: PUTS 1.2

## **DEPARTMENT OF STRUCTURAL AND CONSTRUCTION ENGINEERING (SCE)**

## **1.15 Lecturer (Quantity Surveying) - 1 post**

### **1.15.1 Duties and Responsibilities**

- i. To carry out lectures, conduct tutorials, seminars and practical for undergraduate and postgraduate programmes;
- ii. To set, invigilate and mark undergraduate and postgraduate examinations;
- iii. To mentor junior staff in relevant fields;
- iv. To participate/contribute in curriculum development;
- v. To participate in developing and managing various university activities;
- vi. To conduct research and publish/disseminate results;
- vii. To carry out consultancy and community services;
- viii. To write teaching manuals and compendia;
- ix. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses;
- x. To attend/organize workshops, conferences and symposia; and
- xi. To perform any work of the University as assigned by relevant authorities.

### **1.15.2 Qualification and Experience**

PhD in Quantity Surveying or Building Economics, Master of Science in Quantity Surveying or Building Economics and Bachelor of Science Quantity Surveying or Building Economics or any other related fields.

### **1.15.3 Remuneration**

Salary Scale: PUTS 3.3

## **1.16 Assistant Lecturer (Civil Engineering and/or Construction Management) – 2 post**

### **1.16.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.16.2 Qualification and Experience**

Master of Science in Civil Engineering or Public Works (Highway and Civil Engineering Structures) or Construction Management and Bachelor of Science in Civil Engineering.

### **1.16.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF TRANSPORTATION AND GEOTECHNICAL ENGINEERING (TGE)**

## **1.17 Assistant Lecturer (Civil Transportation/Highway Engineer) – 2 posts**

### **1.17.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.17.2 Qualification and Experience**

Master of Science in Transportation/Highway Engineering and Bachelor of Science in Civil Engineering.

### **1.17.3 Remuneration**

Salary Scale: PUTS 2.1

## **1.18 Tutorial Assistant (Civil Engineering) – 1 post**

### **1.18.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and

- v. To perform any other relevant duties as assigned by one's superior.

### **1.18.2 Qualification and Experience**

Bachelor of Science in Civil Engineering

### **1.18.3 Remuneration**

Salary Scale: PUTS 1.2

## **1.19 Tutorial Assistant (Civil Transportation Engineering) – 1 post**

### **1.19.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.19.2 Qualification and Experience**

Bachelor of Science in Civil Transportation Engineering

### **1.19.3 Remuneration**

Salary Scale: PUTS 1.2

## **1.20 Tutorial Assistant (Geotechnical Engineering) – 1 post**

### **1.20.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.20.2 Qualification and Experience**

Bachelor of Science in Civil Engineering

### **1.20.3 Remuneration**

Salary Scale: PUTS 1.2

## **1.21 Tutorial Assistant (Geomatics/Geodesy) – 1 post**

### **1.21.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.21.2 Qualification and Experience**

Bachelor of Science in Geomatics (with Geodesy)

### **1.21.3 Remuneration**

Salary Scale: PUTS 1.2



## **DEPARTMENT OF WATER RESOURCES ENGINEERING (WRE)**

### **1.22 Tutorial Assistant (Environmental Engineering) – 2 posts**

#### **1.22.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.22.2 Qualification and Experience**

Bachelor of Science in Civil Engineering/Environmental Engineering

#### **1.22.3 Remuneration**

Salary Scale: PUTS 1.2

### **1.23 Assistant Lecturer (Hydrology/Hydraulics Engineering) – 1 post**

#### **1.23.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.23.2 Qualification and Experience**

Master of Science in Water Resources Engineering/Water Supply Engineering/Hydraulics Engineering/Hydrology or equivalent and Bachelor of Science in Civil Engineering/Industrial Engineering or equivalent.

#### **1.23.3 Remuneration**

Salary Scale: PUTS 2.1

## **COLLEGE OF HUMANITIES (CoHU)**

### **DEPARTMENT OF ARCHAEOLOGY AND HERITAGE STUDIES**

#### **1.24 Tutorial Assistant (Archaeology) - 1 post**

##### **1.24.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.24.2 Qualification and Experience**

Bachelor of Arts in Archaeology

### **1.24.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.25 Tutorial Assistant (Heritage Management) - 1 post**

### **1.25.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.25.2 Qualification and Experience**

Bachelor of Arts in Heritage Management

### **1.25.3 Remuneration**

Salary Scale: PUTS 1.1

## **CENTRE FOR COMMUNICATION STUDIES (CCS)**

## **1.26 Assistant Lecturer (General Communication) – 3 posts**

### **1.26.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.26.2 Qualification and Experience**

Master of Arts in Linguistics or Language Studies or Master of Education in Language Education, and Bachelor of Arts in Language Studies or Bachelor of Arts in Education (Majoring in Linguistics or Languages).

### **1.26.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF CREATIVE ARTS**

## **1.27 Assistant Lecturer (Film and Television) – 1 post**

### **1.27.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;

- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.27.2 Qualification and Experience**

Master of Arts in Theatre Arts or Film Television and Bachelor of Arts in Theatre Arts.

### **1.27.3 Remuneration**

Salary Scale: PUTS 2.1

## **1.28 Tutorial Assistant (Film and Television) – 1 post**

### **1.28.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.28.2 Qualification and Experience**

Bachelor of Arts in Film and Television

### **1.28.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.29 Tutorial Assistant (Theatre Arts) – 2 posts**

### **1.29.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.29.2 Qualification and Experience**

Bachelor of Arts in Theatre Arts or Fine and Performing Arts specializing in Theatre Arts

### **1.29.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF FOREIGN LANGUAGES AND LINGUISTICS**

## **1.30 Assistant Lecturer (Phonology/Phonetics) – 1 post**

### **1.30.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;

- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.30.2 Qualification and Experience**

Master of Arts in Linguistics and Bachelor of Arts in Language Studies or Education or Bachelor of Education majoring in English, Linguistics or French.

### **1.30.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF HISTORY**

### **1.31 Tutorial Assistant (History) – 1 post**

#### **1.31.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.31.2 Qualification and Experience**

Bachelor of Arts in History or Education (Majoring in History) or History Cultural Management and Tourism or Diplomatic and Military History or History and Political science and Bachelor of Education (Majoring in History).

#### **1.31.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF LITERATURE**

### **1.32 Tutorial Assistant (Literature) – 1 post**

#### **1.32.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.32.2 Qualification and Experience**

Bachelor of Arts in Literature/Bachelor of Arts with Education (Literature option). The Candidate should be ready to develop his/her teaching career in the following fields; Drama/Dramaturgy and Rhetoric, Oral Literature and Folklore, Cultural Studies and Publishing.

### **1.32.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF PHILOSOPHY AND RELIGIOUS STUDIES**

### **1.33 Assistant Lecturer (Philosophy and Religious Studies) – 1 post**

#### **1.33.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.33.2 Qualification and Experience**

Master of Arts in Philosophy and/or Religious Studies or Master of Arts in Ethics of Governance and Public Service or Development Studies or Development Management and Bachelor of Arts in Philosophy and/or Religious Studies or Philosophy and Ethics or Bachelor of Arts in Education.

#### **1.33.3 Remuneration**

Salary Scale: PUTS 2.1

## **COLLEGE OF INFORMATION AND COMMUNICATION TECHNOLOGIES (CoICT)**

## **DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING**

### **1.34 Tutorial Assistant (ICT Security) – 2 posts**

#### **1.34.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.34.2 Qualification and Experience**

Bachelor of Science in Computer Science or Bachelor of Science in Computer Engineering or Bachelor of Science in IT/ICT or Bachelor of Science in Systems Security and Software Engineering and related subjects.

#### **1.34.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.35 Tutorial Assistant (Data Science) – 1 post**

#### **1.35.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;

- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.35.2 Qualification and Experience**

Bachelor of Science in Computer Science or Bachelor of Science in Computer Engineering or Bachelor of Science in IT/ICT or Bachelor of Science in Systems Security and Software Engineering and related subjects.

### **1.35.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.36 Tutorial Assistant (Artificial Intelligence) – 1 post**

### **1.36.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.36.2 Qualification and Experience**

Bachelor of Science in Computer Science or Bachelor of Science in Computer Engineering or Bachelor of Science in IT/ICT or Bachelor of Science in Systems Security and Software Engineering and related subjects.

### **1.36.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF ELECTRONICS AND TELECOMMUNICATIONS ENGINEERING**

## **1.37 Assistant Lecturer (Electronic Science and Engineering) – 1 post**

### **1.37.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.37.2 Qualification and Experience**

MSc. in Electronics Science and Communication Engineering or MSc. in Electronics Engineering or MSc. In Information Technology or MSc. in Electrical and Electronics Engineering and BSc. in Electronic Science and/or Communication or BSc. in Electronics Science and/or Engineering or BSc. in Electronics Engineering or BSc. in Electrical and/or Electronics Engineering.

### **1.37.3 Remuneration**

Salary Scale: PUTS 2.1

## **COLLEGE OF NATURAL AND APPLIED SCIENCES (CoNAS)**

### **DEPARTMENT OF BOTANY**

#### **1.38 Tutorial Assistant (Forestry) – 1 post**

##### **1.38.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

##### **1.38.2 Qualification and Experience**

BSc. in Botanical Sciences or BSc. in Forestry or BSc. Education majoring in Biology or Geography, BSc. In related Plant Sciences or BSc. General majoring Biology.

##### **1.38.3 Remuneration**

Salary Scale: PUTS 1.1

#### **1.39 Tutorial Assistant (Aquatic Botany) – 1 post**

##### **1.39.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

##### **1.39.2 Qualification and Experience**

BSc. in Botanical Sciences or BSc. General majoring Botany or BSc. in Aquatic Sciences or Bachelor of Science in Aquatic Sciences and Fisheries or BSc. In Aquatic Environmental Science and Conservation.

##### **1.39.3 Remuneration**

Salary Scale: PUTS 1.1

#### **1.40 Tutorial Assistant (Medical Botany) – 1 post**

##### **1.40.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.40.2 Qualification and Experience**

BSc. in Botanical Sciences or BSc. in Forestry or BSc. Education majoring in Biology and Chemistry, BSc. in related Plant Sciences or BSc. General majoring Biology.

### **1.40.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF CHEMISTRY**

### **1.41 Tutorial Assistant (Inorganic and Analytical Chemistry) – 1 post**

#### **1.41.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.41.2 Qualification and Experience**

BSc. in Chemistry or BSc. in Petroleum Chemistry (must have studied quality control and assurance course) or BSc. with Education Majoring in Chemistry or BSc. General majoring in Chemistry.

#### **1.41.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.42 Lecturer (Organic Chemistry) – 1 post**

#### **1.42.1 Duties and Responsibilities**

- i. To carry out lectures, conduct tutorials, seminars and practical for undergraduate and postgraduate programmes;
- ii. To set, invigilate and mark undergraduate and postgraduate examinations;
- iii. To mentor junior staff in relevant fields;
- iv. To participate/contribute in curriculum development;
- v. To participate in developing and managing various university activities;
- vi. To conduct research and publish/disseminate results;
- vii. To carry out consultancy and community services;
- viii. To write teaching manuals and compendia;
- ix. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses;
- x. To attend/organize workshops, conferences and symposia; and
- xi. To perform any work of the University as assigned by relevant authorities.

#### **1.42.2 Qualification and Experience**

PhD in Organic Chemistry specialized in Organic Synthesis and Master of Science and Bachelor of Science in Chemistry or Organic Chemistry and BSc. in Chemistry or BSc. with Education Majoring in Chemistry or BSc. General majoring in Chemistry or BSc. In Biochemistry.

#### **1.42.3 Remuneration**

Salary Scale: PUTS 3.3



### **1.43 Assistant Lecturer (Biochemistry) – 1 post**

#### **1.43.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To Set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.43.2 Qualification and Experience**

Master of Science Biochemistry and BSc. with Education Majoring in Chemistry or BSc. General majoring in Chemistry or BSc. In Biochemistry or BSc. In Microbiology or Veterinary Medicine or Pharmacy or Animal Science, or Medicine.

#### **1.43.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.44 Assistant Lecturer (Petroleum Chemistry) – 1 post**

#### **1.44.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.44.2 Qualification and Experience**

Master of Science in Petroleum Chemistry or Masters in Chemistry and Bachelor of Science in Petroleum Chemistry or BSc. In Chemistry or Any BSc. Majoring in Chemistry.

#### **1.44.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.45 Tutorial Assistant (Organic Chemistry) – 1 post**

#### **1.45.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.45.2 Qualification and Experience**

Bachelor of Science in Chemistry or BSc. with Education majoring in Chemistry or Bachelor of Education in Science majoring in Chemistry, or Bachelor of Science General Majoring in Chemistry.

### **1.45.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.46 Assistant Lecturer (Inorganic and Analytical Chemistry) – 1 post**

### **1.46.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.46.2 Qualification and Experience**

Master of Science in Chemistry specialized in analytical or inorganic Chemistry or MSc. in Analytical Chemistry and Bachelor of Science in Chemistry or BSc. In Petroleum Chemistry or BSc. with Education majoring in Chemistry or BSc. General Majoring in Chemistry or Any BSc. Majoring in Chemistry.

### **1.46.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF MATHEMATICS**

## **1.47 Assistant Lecturer (Partial Differential Equation) – 1 post**

### **1.47.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.47.2 Qualification and Experience**

Master of Science in Mathematics or MSc. in Mathematical Modelling or MSc. in Education majoring in Mathematics and Bachelor of Science in Mathematics, or Bachelor of Science in Mathematics and Statistics or BSc. Education majoring in Mathematics or Any BSc. Majoring in Mathematics.

### **1.47.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.48 Tutorial Assistant (Data Science) – 1 post**

#### **1.48.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.48.2 Qualification and Experience**

Bachelor of Science in Mathematics, Bachelor of Science in Mathematics and Statistics, BSc. Education majoring in Mathematics or any BSc. Majoring in Mathematics.

#### **1.48.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.49 Assistant Lecturer (Numerical Analysis) – 1 post**

#### **1.49.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.49.2 Qualification and Experience**

Master of Science in Mathematics or MSc. in Mathematical Modelling or MSc. in Education majoring in Mathematics and Bachelor of Science in Mathematics, or Bachelor of Science in Mathematics and Statistics or BSc. Education majoring in Mathematics or any BSc. Majoring in Mathematics.

#### **1.49.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF MOLECULAR BIOLOGY AND BIOTECHNOLOGY(MBB)**

### **1.50 Lecturer (Microbiology) – 1 post**

#### **1.50.1 Duties and Responsibilities**

- i. To carry out lectures, conduct tutorials, seminars and practical for undergraduate and postgraduate programmes;
- ii. To set, invigilate and mark undergraduate and postgraduate examinations;
- iii. To mentor junior staff in relevant fields;

- iv. To participate/contribute in curriculum development;
- v. To participate in developing and managing various university activities;
- vi. To conduct research and publish/disseminate results;
- vii. To carry out consultancy and community services;
- viii. To write teaching manuals and compendia;
- ix. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses;
- x. To attend/organize workshops, conferences and symposia; and
- xi. To perform any work of the University as assigned by relevant authorities.

### **1.50.2 Qualification and Experience**

PhD in Microbiology (specialized in Lichenology, Mycology and Phycology/Algology, Master of Science in (Applied Microbiology, Environmental Microbiology, Aquatic Microbiology, Soil Microbiology, Agriculture Microbiology, Microbial Ecology/Industrial Microbiology) and Bachelor of Science in Microbiology or Molecular Biology and Biotechnology.

### **1.50.3 Remuneration**

Salary Scale: PUTS 3.3

## **1.51 Tutorial Assistant (Microbiology) – 1 post**

### **1.51.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.51.2 Qualification and Experience**

BSc. in Microbiology or BSc. in Molecular Biology and Biotechnology or BSc. in Laboratory Science and Biotechnology or Bachelor of Science in Public Health or BSc. General (Chemistry and Microbiology).

### **1.51.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.52 Tutorial Assistant (Applied Biotechnology) – 1 post**

### **1.52.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.52.2 Qualification and Experience**

BSc. in Microbiology or BSc. in Molecular Biology and Biotechnology or BSc. in Laboratory Science and Biotechnology or BSc in Food Science and Technology or BSc. General (Chemistry and Microbiology).

### **1.52.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF PHYSICS**

### **1.53 Tutorial Assistant (Medical Physics) – 1 post**

#### **1.53.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.53.2 Qualification and Experience**

Any BSc. with Physics major, BSc. Medical Physics or BSc. with Education Majoring in Physics

#### **1.53.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.54 Tutorial Assistant (Environmental Physics) – 1 post**

#### **1.54.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.54.2 Qualification and Experience**

Any BSc. with Physics major, Bachelor of Education (Science) with Physics major or BSc. With Education Majoring in Physics.

#### **1.54.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.55 Tutorial Assistant (Material Science) – 1 post**

#### **1.55.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.55.2 Qualification and Experience**

Any BSc. with Physics major, Bachelor of Education (Science) with Physics major, BSc. Material Science or BSc. With Education Majoring in Physics.

#### **1.55.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF ZOOLOGY AND WILDLIFE CONSERVATION**

### **1.56 Tutorial Assistant (Cell Biology and Genetics) – 1 post**

#### **1.56.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.56.2 Qualification and Experience**

BSc. in Applied Zoology, or BSc. in Molecular Biology and Biotechnology or BSc. with Education majoring Biology and Chemistry.

#### **1.56.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.57 Tutorial Assistant (Anatomy and Physiology) – 1 post**

#### **1.57.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.57.2 Qualification and Experience**

BSc. with Education (Biology and Chemistry) or BSc. in Veterinary Medicine or BSc. in Animal Science or BSc. in Applied Zoology or BSc. in Wildlife Science and Conservation.

#### **1.57.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.58 Tutorial Assistant (Immunology) – 2 posts**

#### **1.58.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.58.2 Qualification and Experience**

BSc. in Applied Zoology or BSc. in Molecular Biology and Biotechnology.

#### **1.58.3 Remuneration**

Salary Scale: PUTS 1.1

## **COLLEGE OF SOCIAL SCIENCES (CoSS)**

### **DEPARTMENT OF POLITICAL SCIENCE AND PUBLIC ADMINISTRATION**

#### **1.59 Tutorial Assistant (International Relations) – 2 posts**

##### **1.59.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

##### **1.59.2 Qualification and Experience**

Bachelor of Arts in Political Science and Public Administration or Bachelor of Arts in International Relations (The candidate must have at least studied the following courses: Introduction to Political Science, International Relations, Regional Integration, International Organizations, Public International Law, International Political Economy and Public Policy)

##### **1.59.3 Remuneration**

Salary Scale: PUTS 1.1

#### **1.60 Tutorial Assistant (Public Administration) – 1 post**

##### **1.60.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

##### **1.60.2 Qualification and Experience**

Bachelor of Arts in Political Science and Public Administration. The candidate must have at least studied the following courses; Introduction to Political Science, Organizational Theory, Introduction to Public Policy, Public Administration and Bureaucracies, Administrative Law, Public Human Resource Management, Public Finance Management and Public Administration in Tanzania.

##### **1.60.3 Remuneration**

Salary Scale: PUTS 1.1

### **DEPARTMENT OF SOCIOLOGY**

#### **1.61 Tutorial Assistant (Social Work) – 3 posts**

##### **1.61.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.61.2 Qualification and Experience**

Bachelor of Arts in Social Work.

### **1.61.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.62 Tutorial Assistant (psychology) – 1 post**

### **1.62.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.62.2 Qualification and Experience**

Bachelor of Arts in Psychology.

### **1.62.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.63 Tutorial Assistant (Sociology) – 1 post**

### **1.63.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.63.2 Qualification and Experience**

Bachelor of Arts in Sociology.

### **1.63.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF STATISTICS**

### **1.64 Assistant Lecturer (Probability Theory) – 1 post**

#### **1.64.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.



### **1.64.2 Qualification and Experience**

Master of Arts or Science in Statistics and Bachelor of Arts or Science in Statistics.

### **1.64.3 Remuneration**

Salary Scale: PUTS 2.1

## **1.65 Assistant Lecturer (Econometrics) – 1 post**

### **1.65.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.65.2 Qualification and Experience**

Master of Science or Arts in Statistics and Bachelor of Arts or Science in Statistics or Economics with Statistics.

### **1.65.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF GEOGRAPHY**

## **1.66 Tutorial Assistant (Soil Science) – 1 post**

### **1.66.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.66.2 Qualification and Experience**

Bachelor of Science in Soil Science or Geography and Environmental Studies or any other related fields.

### **1.66.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.67 Tutorial Assistant (Survey and Mapping Science) – 1 post**

### **1.67.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.67.2 Qualification and Experience**

Bachelor of Science in Geomatics or Land Survey or GIS and Remote Sensing or BA in Geography and Environmental Studies.

### **1.67.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.68 Tutorial Assistant (Population Studies) – 1 post**

### **1.68.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.68.2 Qualification and Experience**

Bachelor of Arts in Geography and Environmental Studies or Bachelor of Arts in Population Studies.

### **1.67.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.69 Assistant Lecturer (Urban Studies) – 1 post**

### **1.69.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.69.2 Qualification and Experience**

Master of Arts in Urban and Regional Planning or Urban Development Planning or Master of Project Planning and Management with Bachelor of Arts in Urban and Regional Planning or Urban Development Planning or Urban Studies

### **1.69.3 Remuneration**

Salary Scale: PUTS 2.1

## **INSTITUTE OF DEVELOPMENT STUDIES**

## **1.70 Assistant Lecturer (Development Studies) – 3 posts**

### **1.70.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;

- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.70.2 Qualification and Experience**

Master of Arts in Development Studies or African Studies or Public Health or Law and Development or Global Development Studies or Master of Arts or Science in Health and Development or Master of International Development and Bachelor of Arts in Political Science and Public Administration or Development Studies or any other related fields.

### **1.70.3 Remuneration**

Salary Scale: PUTS 2.1

## **1.71 Tutorial Assistant (Development Studies) – 2 posts**

### **1.71.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.71.2 Qualification and Experience**

Bachelor of Arts in Political Science and Public Administration or Development Studies or any other related fields.

### **1.71.3 Remuneration**

Salary Scale: PUTS 1.1

## **INSTITUTE OF KISWAHILI STUDIES (IKS)**

### **DEPARTMENT OF KISWAHILI LANGUAGE AND LINGUISTICS**

## **1.72 Assistant Lecturer (Kiswahili Phonology) – 2 posts**

### **1.72.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.72.2 Qualification and Experience**

Master of Arts in Kiswahili and Bachelor of Education (Kiswahili option) or Bachelor of Arts in Education (Kiswahili option).

### **1.72.3 Remuneration**

Salary Scale: PUTS 2.1

## **1.73 Assistant Lecturer (Teaching Kiswahili as a Second Language/Foreign Language) – 1 post**

### **1.73.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.73.2 Qualification and Experience**

Master of Arts in Kiswahili and Bachelor of Arts in Kiswahili.

### **1.73.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF LITERATURE, COMMUNICATION AND PUBLISHING**

## **1.74 Assistant Lecturer (Kiswahili Literature) – 2 posts**

### **1.74.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.74.2 Qualification and Experience**

Master of Arts in Kiswahili and Bachelor of Education (Kiswahili option) or Bachelor of Arts in Education (Kiswahili option) with Kiswahili Literature background.

### **1.74.3 Remuneration**

Salary Scale: PUTS 2.1

## **INSTITUTE OF MARINE SCIENCES (IMS) – ZANZIBAR**

## **1.75 Assistant Lecturer (Development Studies) – 1 post**

### **1.75.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;

- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.75.2 Qualification and Experience**

Master of Arts in Development Studies and a Bachelor degree in relevant subjects (Bachelor degree in Science subjects will be an added advantage)

### **1.75.3 Remuneration**

Salary Scale: PUTS 2.1

## **1.76 Assistant Lecturer (Marine Resources Economics) – 2 posts**

### **1.76.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.76.2 Qualification and Experience**

Master of Science in Environmental Economics or Natural Resources Economics with Bachelor of Arts in Economics.

### **1.76.3 Remuneration**

Salary Scale: PUTS 2.1

## **1.77 Tutorial Assistant (Fisheries and Mariculture) – 3 posts**

### **1.77.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.77.2 Qualification and Experience**

Bachelor of Science in Marine Sciences

### **1.77.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.78 Tutorial Assistant (Marine Geosciences) – 1 post**

### **1.78.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.78.2 Qualification and Experience**

Bachelor of Science in Marine Sciences

### **1.78.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.79 Tutorial Assistant (Marine Social Sciences) – 1 post**

### **1.79.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.79.2 Qualification and Experience**

Bachelor of Science in Marine Sciences

### **1.79.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.80 Tutorial Assistant (Chemical Oceanography) – 1 post**

### **1.80.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.80.2 Qualification and Experience**

Bachelor of Science in Marine Sciences

### **1.80.3 Remuneration**

Salary Scale: PUTS 1.1

## **INSTITUTE OF RESOURCE ASSESSMENT (IRA)**

## **1.81 Assistant Lecturer (Natural Resources Economics) – 1 post**

### **1.81.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;

- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.81.2 Qualification and Experience**

Master of Science in Natural Resources Management or Environmental Economics, Master of Arts in Economics and Bachelor of Arts in Economics.

### **1.81.3 Remuneration**

Salary Scale: PUTS 2.1

## **1.82 Lecturer (Sociologist) – 1 post**

### **1.82.1 Duties and Responsibilities**

- i. To carry out lectures, conduct tutorials, seminars and practical for undergraduate and postgraduate programmes;
- ii. To set, invigilate and mark undergraduate and postgraduate examinations;
- iii. To mentor junior staff in relevant fields;
- iv. To participate/contribute in curriculum development;
- v. To participate in developing and managing various university activities;
- vi. To conduct research and publish/disseminate results;
- vii. To carry out consultancy and community services;
- viii. To write teaching manuals and compendia;
- ix. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses;
- x. To attend/organize workshops, conferences and symposia; and
- xi. To perform any work of the University as assigned by relevant authorities

### **1.82.2 Qualification and Experience**

PhD in Sociology or Anthropology or Demography or Policy Analysis and Resources Management, Master of Arts in Sociology or Anthropology and Bachelor of Arts in Sociology or Anthropology.

### **1.82.3 Remuneration**

Salary Scale: PUTS 3.3

## **UNIVERSITY OF DAR ES SALAAM – MBEYA COLLEGE OF HEALTH AND ALLIED SCIENCES (UDSM – MCHAS)**

### **DEPARTMENT OF DENTAL AND ORAL SURGERY**

## **1.83 Tutorial Assistant (Dental and Oral Surgery) – 2 posts**

### **1.83.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.83.2 Qualification and Experience**

Degree of Doctor Dental and Oral Surgery (DDS).

### **1.83.3 Remuneration**

Salary Scale: PUTS 1.3

## **DEPARTMENT OF OPHTHALMOLOGY**

### **1.84 Lecturer (Ophthalmology) – 1 post**

#### **1.84.1 Duties and Responsibilities**

- i. To carry out lectures, conduct tutorials, seminars and practical for undergraduate and postgraduate programmes;
- ii. To set, invigilate and mark undergraduate and postgraduate examinations;
- iii. To mentor junior staff in relevant fields;
- iv. To participate/contribute in curriculum development;
- v. To participate in developing and managing various university activities;
- vi. To conduct research and publish/disseminate results;
- vii. To carry out consultancy and community services;
- viii. To write teaching manuals and compendia;
- ix. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses;
- x. To attend/organize workshops, conferences and symposia; and
- xi. To perform any work of the University as assigned by relevant authorities

#### **1.84.2 Qualification and Experience**

Holder of Master of Medicine (MMeD) in Ophthalmology and Doctor of Medicine or Doctor of Dental Surgery degree.

#### **1.84.3 Remuneration**

Salary Scale: PUTS 3.2

## **DEPARTMENT OF PHARMACOLOGY AND BIOCHEMISTRY**

### **1.85 Tutorial Assistant (Pharmacology) – 3 posts**

#### **1.85.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.85.2 Qualification and Experience**

Doctor of Medicine (MD) or Bachelor degree in Clinical Pharmacy

#### **1.85.3 Remuneration**

Salary Scale: PUTS 1.3

### **1.86 Assistant Lecturer (Biochemistry) – 2 posts**

#### **1.86.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;



- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.86.2 Qualification and Experience**

Master of Science in Biochemistry and Doctor of Medicine or Doctor of Dental Surgery or BSc. in Chemistry or BSc.in microbiology or BSc. in Medical Laboratory Sciences (BMLS) or Bachelor of science in diagnostic and therapeutic radiography (BSc RAD).

#### **1.86.3 Remuneration**

Salary Scale: PUTS 2.1

### **DEPARTMENT OF ANATOMY**

#### **1.87 Assistant Lecturer (Anatomy) – 1 post**

##### **1.87.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

##### **1.87.2 Qualification and Experience**

Master of Science in Anatomy and Doctor of Medicine or Doctor of Dental Surgery or Bachelor of Science in Veterinary.

##### **1.87.3 Remuneration**

Salary Scale: PUTS 2.1

#### **1.88 Tutorial Assistant (Anatomy) – 2 posts**

##### **1.88.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

##### **1.88.2 Qualification and Experience**

Doctor of Medicine (MD) or Bachelor of Science in Veterinary.

##### **1.88.3 Remuneration**

Salary Scale: PUTS 1.3

## **DEPARTMENT OF PHYSIOLOGY**

### **1.89 Assistant Lecturer (Physiology) – 1 post**

#### **1.89.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.89.2 Qualification and Experience**

Master of Science in Physiology and Doctor of Medicine or Bachelor of Science in Veterinary

#### **1.89.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.90 Tutorial Assistant (Physiology) – 1 post**

#### **1.90.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.90.2 Qualification and Experience**

Doctor of Medicine or Doctor of Dental Surgery, or Bachelor of Science in Veterinary (BSc. Vet).

#### **1.90.3 Remuneration**

Salary Scale: PUTS 1.3

## **DEPARTMENT OF PATHOLOGY**

### **1.91 Tutorial Assistant (Pathology) – 2 posts**

#### **1.91.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.91.2 Qualification and Experience**

Doctor of Medicine (MD) or BSc. in Medical Laboratory Sciences (BMLS) Hematology and Blood Transfusion or Bachelor of Science in Veterinary.

### **1.91.3 Remuneration**

Salary Scale: PUTS 1.3

## **DEPARTMENT OF MICROBIOLOGY AND IMMUNOLOGY**

### **1.92 Tutorial Assistant (Microbiology and Immunology) – 1 post**

#### **1.92.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.92.2 Qualification and Experience**

BSc. in Medical Laboratory Sciences (BMLS), or Doctor of Dental Surgery or Doctor of Medicine (MD).

#### **1.92.3 Remuneration**

Salary Scale: PUTS 1.3

## **DEPARTMENT OF SOCIAL SCIENCES**

### **1.93 Assistant Lecturer (Community Medicine) – 1 post**

#### **1.93.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.93.2 Qualification and Experience**

Master of Medicine in Community Health or Master of Public Health, Master of Science in tropical Diseases Control or Master of Arts in Health Policy and Management and Doctor of Medicine or Doctor of Dental Surgery or BSc (Environmental Health Science).

#### **1.93.3 Remuneration**

Salary Scale: PUTS 2.1

## **MINERAL RESOURCES INSTITUTE (MRI) – DODOMA**

### **1.94 Assistant Lecturer (Mineral Processing Engineering) – 1 post**

#### **1.94.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;

- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.94.2 Qualification and Experience**

Master of Science in Mineral Processing Engineering or Metallurgy or Engineering Metallurgy and Bachelor of Science in Mineral Processing Engineering.

#### **1.94.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.95 Tutorial Assistant (Environmental Engineering) – 1 post**

#### **1.95.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.95.2 Qualification and Experience**

Bachelor of Science in Environmental Engineering.

#### **1.95.3 Remuneration**

Salary Scale: PUTS 1.1

## **SCHOOL OF JOURNALISM AND MASS COMMUNICATION (SJMC)**

### **1.96 Tutorial Assistant (Journalism) – 1 post**

#### **1.96.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.96.2 Qualification and Experience**

Bachelor of Arts in Journalism.

#### **1.96.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.97 Tutorial Assistant (Mass Communication) – 1 post**

#### **1.97.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.97.2 Qualification and Experience**

Bachelor of Arts in Mass Communication.

### **1.97.3 Remuneration**

Salary Scale: PUTS 1.1

## **SCHOOL OF AQUATIC SCIENCES AND FISHERIES TECHNOLOGY (SoAF)**

### **DEPARTMENT OF AQUATIC SCIENCES AND FISHERIES TECHNOLOGY**

#### **1.98 Assistant Lecturer (Fisheries Economics and Aqua business) – 1 post**

##### **1.98.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

##### **1.98.2 Qualification and Experience**

Master of Science in Fisheries or Natural Resources Management or Economics and Bachelor of Science in Fisheries or Agricultural or Natural Resources Economics or Bachelor of Arts in Economics.

##### **1.98.3 Remuneration**

Salary Scale: PUTS 2.1

#### **1.99 Assistant Lecturer (Fresh Water Ecology/Limnologist) – 1 post**

##### **1.99.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

##### **1.99.2 Qualification and Experience**

Master of Science in Limnology or Aquatic Sciences or Fresh Water Ecology and Bachelor of Science in Aquatic Science and Fisheries or Aquatic Environmental Science and Conservation

##### **1.99.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.100 Tutorial Assistant (Fresh Water Ecology/Limnologist) – 1 post**

#### **1.100.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.100.2 Qualification and Experience**

Bachelor of Science in Aquatic Sciences and Fisheries or Aquatic Environmental Science and Conservation or Aquatic Sciences and Aquaculture.

#### **1.100.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.101 Tutorial Assistant (Aquaculture Technology) – 1 post**

#### **1.101.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.101.2 Qualification and Experience**

Bachelor of Science in Fisheries and Aquaculture or Aquatic Sciences and Fisheries Technology or Aquaculture or Aquaculture and Aquatic Sciences or Agricultural Engineering and Mechanization or Agricultural Engineering.

#### **1.101.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.102 Tutorial Assistant (Aquaculture Economics) – 1 post**

#### **1.102.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.102.2 Qualifications and Experience**

Bachelor of Commerce in Finance, Bachelor of Arts in Economics or Economics and Statistics or Statistics or Bachelor of Science in Agricultural and Natural Resources Economics and Business or Agricultural Economics and Agribusiness.

#### **1.102.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.103 Tutorial Assistant (Aquaculture Extension) – 1 post**

#### **1.103.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures

- seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

### **1.103.2 Qualification and Experience**

Bachelor of Science in Fisheries and Aquaculture or Aquatic Sciences and Fisheries Technology or Aquaculture or Aquaculture and Aquatic Sciences or Agriculture or Animal Science or Agricultural Extension.

### **1.103.3 Remuneration**

Salary Scale: PUTS 1.1

## **SCHOOL OF EDUCATION (SoED)**

### **DEPARTMENT OF EDUCATIONAL FOUNDATIONS, MANAGEMENT AND LIFELONG LEARNING**

#### **1.104 Assistant Lecturer (Adult Education) – 1 post**

##### **1.104.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

##### **1.104.2 Qualification and Experience**

Master of Arts in Education with specialization in Adult Education and Bachelor of Education in Adult Education/Bachelor of Education in Adult and Community Education

##### **1.104.3 Remuneration**

Salary Scale: PUTS 2.1

#### **1.105 Assistant Lecturer (Educational Foundation) – 1 post**

##### **1.105.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and

- ix. To perform any other relevant duties as assigned by one's superior.

### **1.105.2 Qualification and Experience**

Master of Arts in Education and Bachelor of Education with at least four (4) Education Foundation courses i.e Principles of Education, Professionalism and Ethics, Comparative Education and Philosophy of Education.

### **1.105.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF EDUCATIONAL PSYCHOLOGY AND CURRICULUM STUDIES**

### **1.106 Assistant Lecturer (Curriculum and Science Education) – 1 post**

#### **1.106.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.106.2 Qualification and Experience**

Master of Science with Education or Master of Education in Science Education and Bachelor of Science with Education (Physics, Mathematics and ICT).

#### **1.106.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.107 Assistant Lecturer (Science Education) – 1 post**

#### **1.107.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.107.2 Qualification and Experience**

Master of Science with Education or Master of Education in Science Education and Bachelor of Science with Education majoring in one of the following; Physics, Chemistry, Mathematics and Information and Communication Technology.



### **1.107.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF PHYSICAL EDUCATION AND SPORT SCIENCES**

### **1.108 Tutorial Assistant (Anatomy and Physiology) – 1 post**

#### **1.108.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.108.2 Qualification and Experience**

Bachelor of Education in Physical Education and Sport Sciences.

#### **1.108.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.109 Tutorial Assistant (Sport Medicine and Sport Biometrics) – 1 post**

#### **1.109.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.109.2 Qualification and Experience**

Bachelor of Education in Physical Education and Sport Sciences.

#### **1.109.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.110 Tutorial Assistant (Exercise Physiology and Sport Biomechanics) – 1 post**

#### **1.110.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.110.2 Qualification and Experience**

Bachelor of Education in Physical Education and Sport Sciences.

#### **1.110.3 Remuneration**

Salary Scale: PUTS 1.1

## **SCHOOL OF MINES AND GEOSCIENCES (SoMG)**

### **DEPARTMENT OF GEOSCIENCES**

#### **1.111 Assistant Lecturer (Geophysics/Geology) – 1 post**

##### **1.111.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

##### **1.111.2 Qualification and Experience**

Master of Science in Geosciences or Geology or Applied Geology or Engineering Geology and a four-year bachelor degree in relevant fields. The candidate should be ready to specialize in Geophysics.

##### **1.111.3 Remuneration**

Salary Scale: PUTS 2.1

#### **1.112 Assistant Lecturer (Geology) – 1 post**

##### **1.112.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

##### **1.112.2 Qualification and Experience**

Master of Science in Geology by Thesis and BSc. In Geology or BSc. with Geology, with working experience in major mining companies. He/She should be ready to specialize in Geochemistry and Petrology.

##### **1.112.3 Remuneration**

Salary Scale: PUTS 2.1

#### **1.113 Tutorial Assistant (Structural Geology) – 1 post**

##### **1.113.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;

- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.113.2 Qualification and Experience**

Bachelor of Science in Geosciences or Geology or Applied Geology or Engineering Geology or Petroleum Geology (Must possess a four-year bachelor degree).

#### **1.113.3 Remuneration**

Salary Scale: PUTS 1.2

### **1.114 Tutorial Assistant (Hydrogeology) – 1 post**

#### **1.114.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.114.2 Qualification and Experience**

Bachelor of Science in Geosciences or Geology or Applied Geology or Engineering Geology (Must possess a four-year bachelor degree).

#### **1.114.3 Remuneration**

Salary Scale: PUTS 1.2

## **DEPARTMENT OF MINING AND MINERAL PROCESSING ENGINEERING**

### **1.115 Assistant Lecturer (Mining Engineering) – 1 post**

#### **1.115.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.115.2 Qualification and Experience**

Master of Science in Mining Engineering or A candidate with Master of Science in Petroleum Engineering (with Bachelor of Science in Mining Engineering) and Bachelor of Science in Mining Engineering.

#### **1.115.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.116 Tutorial Assistant (Mining Engineering) – 1 post**

#### **1.116.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.116.2 Qualification and Experience**

Bachelor of Science in Mining Engineering

#### **1.116.3 Remuneration**

Salary Scale: PUTS 1.2

## **DEPARTMENT OF PETROLEUM SCIENCE AND ENGINEERING**

### **1.117 Tutorial Assistant (Petroleum Geology) – 1 post**

#### **1.117.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior.

#### **1.117.2 Qualification and Experience**

Bachelor of Science in Petroleum Geology

#### **1.117.3 Remuneration**

Salary Scale: PUTS 1.2

## **UNIVERSITY OF DAR ES SALAAM BUSINESS SCHOOL (UDBS)**

### **DEPARTMENT OF GENERAL MANAGEMENT**

### **1.118 Assistant Lecturer (Human Resources Management) – 1**

#### **1.118.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.118.2 Qualification and Experience**

Master of Arts in Human Resources Management or Master of Business Administration majoring in Human Resources Management or Master of Science in Human Resources Management and Bachelor of Arts or Bachelor of Commerce in Human Resource Management or Bachelor of Arts in Political Science and Public Administration or Bachelor of Arts in Sociology.

### **1.118.3 Remuneration**

Salary Scale: PUTS 2.1

## **1.119 Tutorial Assistant (Human Resources Management) – 1 post**

### **1.119.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

### **1.119.2 Qualification and Experience**

Bachelor of Arts or Bachelor of Commerce in Human Resource Management or Bachelor of Arts in Political Science and Public Administration or Bachelor of Arts in Sociology.

### **1.119.3 Remuneration**

Salary Scale: PUTS 1.1

## **1.120 Assistant Lecturer (Procurement and Supply Chain Management) – 1 post**

### **1.120.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.120.2 Qualification and Experience**

Master of Arts and Bachelor of Arts in Procurement and Supply Chain Management or related fields such as Logistics and Management Science.

### **1.120.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF ACCOUNTING**

## **1.121 Assistant Lecturer (Tax Accounting) – 1 post**

### **1.121.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;

- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.121.2 Qualification and Experience**

Master of Business Administration in Accounting or Master of Finance and Accounting in Oil and Gas and Bachelor of Commerce in Accounting.

#### **1.121.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.122 Tutorial Assistant (Tax Accounting) – 1 post**

#### **1.122.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

#### **1.122.2 Qualification and Experience**

Bachelor of Commerce in Accounting.

#### **1.122.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.123 Assistant Lecturer (Auditing) – 1 post**

#### **1.123.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.123.2 Qualification and Experience**

Master of Business Administration in Accounting or Master of Finance and Accounting in Oil and Gas and Bachelor of Commerce in Accounting

#### **1.123.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF FINANCE**

### **1.124 Tutorial Assistant (Actuarial Science) – 2 posts**

#### **1.124.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

#### **1.124.2 Qualification and Experience**

Bachelor of Science in Actuarial Science.

#### **1.124.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.125 Assistant Lecturer (Corporate Finance) – 1 post**

#### **1.125.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.125.2 Qualification and Experience**

Master of Arts in Economics, Master of Business Administration, Master of Finance, MSc. in Finance and Investment, Master of International Business, Master of Finance and Accounting in Oil and Gas and Bachelor of Commerce in Finance, Bachelor of Business Administration, BSc. in Actuarial Science, Bachelor of Banking and Finance.

#### **1.125.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.126 Assistant Lecturer (Banking and Financial Services) – 1 post**

#### **1.126.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.126.2 Qualification and Experience**

Master of Arts in Economics, Master of Business Administration, Master of Finance, MSc. in Finance and Investment, Master of International Business and Bachelor of Business Administration, BSc. in Actuarial Science, Bachelor of Banking and Finance or Bachelor of Commerce in Banking and Financial Services.

### **1.126.3 Remuneration**

Salary Scale: PUTS 2.1

## **DEPARTMENT OF MARKETING**

### **1.127 Tutorial Assistant (Tourism) – 1 post**

#### **1.127.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

#### **1.127.2 Qualification and Experience**

Bachelor of Commerce in Tourism or Bachelor of Commerce in Tourism and Hospitality Management or Bachelor of Tourism

#### **1.127.3 Remuneration**

Salary Scale: PUTS 1.1

## **UNIVERSITY OF DAR ES SALAAM SCHOOL OF ECONOMICS (UDSoEC)**

## **DEPARTMENT OF ECONOMICS**

### **1.128 Assistant Lecturer (Econometrics) – 1 post**

#### **1.128.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.128.2 Qualification and Experience**

Master of Arts in Economics and Bachelor of Arts in Economics or Economics and Statistics

#### **1.128.3 Remuneration**

Salary Scale: PUTS 2.1



### **1.129 Tutorial Assistant (Macroeconomics) – 1 post**

#### **1.129.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

#### **1.129.2 Qualification and Experience**

Bachelor of Arts in Economics or Economics and Statistics

#### **1.129.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.130 Tutorial Assistant (Microeconomics) – 1 post**

#### **1.130.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

#### **1.130.2 Qualification and Experience**

Bachelor of Arts in Economics or Economics and Statistics.

#### **1.130.3 Remuneration**

Salary Scale: PUTS 1.1

## **DEPARTMENT OF APPLIED ECONOMICS**

### **1.131 Assistant Lecturer (Development Econometrics) – 2 posts**

#### **1.131.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.131.2 Qualification and Experience**

Master of Arts in Economics and Bachelor of Arts in Economics or Economics and Statistics.

#### **1.131.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.132 Tutorial Assistant (Energy Economics) – 1 post**

#### **1.132.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

#### **1.132.2 Qualification and Experience**

Bachelor of Arts in Economics.

#### **1.132.3 Remuneration**

Salary Scale: PUTS 1.1

### **1.133 Tutorial Assistant (Behavioral Economics) – 1 post**

#### **1.133.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

#### **1.133.2 Qualification and Experience**

Bachelor of Arts in Economics or Bachelor of Arts in Economics and Statistics.

#### **1.133.3 Remuneration**

Salary Scale: PUTS 1.1

## **UNIVERSITY OF DAR ES SALAAM SCHOOL OF LAW (UDSoL)**

### **DEPARTMENT OF PUBLIC LAW**

#### **1.134 Lecturer (Public Law) – 1 post**

##### **1.134.1 Duties and Responsibilities**

- i. To carry out lectures, conduct tutorials, seminars and practical for undergraduate and postgraduate programmes;
- ii. To set, invigilate and mark undergraduate and postgraduate examinations;
- iii. To mentor junior staff in relevant fields;
- iv. To participate/contribute in curriculum development;
- v. To participate in developing and managing various university activities;
- vi. To conduct research and publish/disseminate results;
- vii. To carry out consultancy and community services;
- viii. To write teaching manuals and compendia;
- ix. To supervise field practicals, undergraduate special projects, Masters and PhD dissertations/theses;
- x. To attend/organize workshops, conferences and symposia; and
- xi. To perform any work of the University as assigned by relevant authorities

### **1.134.2 Qualification and Experience**

PhD in Law, Master of Laws (LL.M) and LL.B from a recognized higher learning institution and be ready to teach any two courses amongst Environmental Law; East African Community Law; Laws on alternative Dispute Resolution; International Humanitarian Law; Criminology and Penology; Human Rights and Refugee Law.

### **1.134.3 Remuneration**

Salary Scale: PUTS 3.3

## **1.135 Tutorial Assistant (Public Law) – 1 post**

### **1.135.1 Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

### **1.135.2 Qualification and Experience**

Should have studied LL.B from a recognized Higher Learning Institution and be ready to develop his/her teaching career in at least two courses amongst Environmental Law; East African Community Law; Laws on alternative Dispute Resolution; International Humanitarian Law; Criminology and Penology; Human Rights and Refugee Law.

### **1.135.3 Remuneration**

Salary Scale: PUTS 1.2

## **DEPARTMENT OF PRIVATE LAW**

## **1.136 Tutorial Assistant (Private Law) – 2 posts**

### **1.136.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;
- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

### **1.136.2 Qualification and Experience**

Should have studied LL.B from a recognized Higher Learning Institution and be ready to develop his/her teaching career in at least two courses amongst Legal Method; Law of Torts; Legal History; Jurisprudence; Succession and Trusts; Legal Writing and Drafting; Legal Ethics and any other course related to Law Enforcement.

### **1.136.3 Remuneration**

Salary Scale: PUTS 1.2

## **DEPARTMENT OF ECONOMIC LAW**

## **1.137 Tutorial Assistant (Economic Law) – 2 posts**

### **1.137.1 Duties and Responsibilities**

- i. To under-study senior members of academic staff by attending their lectures seminars, tutorials and practicals;

- ii. To carry out seminars, tutorials and practicals;
- iii. To assist in research, consultancy and public services;
- iv. To undergo postgraduate training for the Master's degree; and
- v. To perform any other relevant duties as assigned by one's superior

### **1.137.2 Qualification and Experience**

Should have studied LL.B from a recognized Higher Learning and be ready to develop his/her teaching career in at least two courses amongst Natural Resources Law; Business Associations Law; International Trade and Finance Law; Capital Markets Law and Labour Law.

### **1.137.3 Remuneration**

Salary Scale: PUTS 1.2

## **UNIVERSITY LIBRARY**

### **1.138 Assistant Lecturer (Records and Archives Administration) – 2 posts**

#### **1.138.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

#### **1.138.2 Qualification and Experience**

Master Degree in Records Management and Archives Administration and Bachelor degree in Records and Archives Administration or Library and Information Studies or Information Science or Information Systems or any other related degree.

#### **1.138.3 Remuneration**

Salary Scale: PUTS 2.1

### **1.139 Assistant Lecturer (Library and Information Studies/ Science) – 2 post**

#### **1.139.1 Duties and Responsibilities**

- i. To carry out lectures, seminars, tutorials and practicals for undergraduate programmes;
- ii. To set, invigilate and mark undergraduate examinations;
- iii. To assist senior staff in lectures, seminars, tutorials and practicals for postgraduate programmes;
- iv. To supervise projects and practical training for undergraduate students;
- v. To conduct research and publish results;
- vi. To carry out consultancy and public services;
- vii. To undergo postgraduate training to PhD level;
- viii. To participate in relevant workshops and conferences; and
- ix. To perform any other relevant duties as assigned by one's superior.

### **1.139.2 Qualification and Experience**

Master Degree in Library and Information Studies/ Science or Information Science or Information Systems and Bachelor degree in Library and Information Studies or Information Science or Information Systems or any other related degree.

### **1.139.3 Remuneration**

Salary Scale: PUTS 2.1

### **GENERAL QUALIFICATIONS:**

- a. **Lecturer:** Applicants for the post of Lecturer must possess a PhD, a minimum GPA of 4.0 or a B+ average at Master's degree level and an undergraduate degree with an overall GPA of 3.8 or higher from an internationally reputable higher learning institution. They must be potentially good academically.
- b. **Assistant Lecturer:** Applicants for the post of Assistant Lecturer must possess a minimum GPA of 4.0 or a B+ average at Master's degree level and an undergraduate degree with an overall GPA of 3.8 or higher from an internationally reputable higher learning institution. They must be potentially good academically.
- c. **Tutorial Assistant:** Applicants for the post of Tutorial Assistant must possess a Bachelor degree with a minimum GPA of 3.8 from an internationally reputable higher learning institution.

### **TERMS OF SERVICE**

Permanent and pensionable.

### **MODE OF APPLICATION**

Interested candidates should apply in confidence enclosing:

- a. Detailed CV.
- b. Photocopy of relevant academic certificates and transcripts.
- c. Photocopy of birth certificate.
- d. Names and addresses of two referees.
- e. Indication of mode of communication, e.g. telephone, email, etc.

### **NOTE:**

- a. Applicants should indicate Departments/Disciplines and positions for which they apply.
- b. Applicants must have National Identification numbers from the National Identification Authority (NIDA).
- c. Applicants who are currently employed in the Public Service must channel their application letters through their respective employers.
- d. Applicants whose employment in public service was terminated for whatever reasons should not apply.
- e. Certificates from foreign Universities should be verified by the Tanzania Commission for Universities (TCU).
- f. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA).
- g. Presentation of forged certificates & other false information will result in automatic disqualification and legal action.

- h. Only shortlisted candidates will be contacted for interview.
- i. Applicants must be citizens of Tanzania with an age not above 45 years Applicants for posts in IMS should be ready to permanently reside in Zanzibar
- j. Interested candidates should address their singed applications letters to the Deputy Vice Chancellor (Academic), University of Dar es Salaam P.O. Box 35091 Dar es Salaam
- k. All applications must be sent through Recruitment Portal by using the following address: <http://portal.ajira.go.tz> and NOT otherwise. This address can also be found at PSRS website, click **Recruitment Portal**.
- l. **Deadline** for submitting applications is **18<sup>th</sup> April, 2023**.

**Released by**

**Deputy Vice Chancellor (Academic), University of Dar es Salaam.**